

Conference Regulations

Occupational Therapy – Evidence Based Practice

§1. General provisions

1. The following Rules and Regulations (hereinafter referred to as Regulations) set the terms and conditions of Conference „Occupational Therapy – Evidence Based Practice” (hereinafter: „**Conference**” or „**Event**”).
2. The Organizer of the Conference (hereinafter: „**Organizer**”) is Józef Piłsudski University of Physical Education in Warsaw with its registered premises in Warsaw, Marymoncka 34, 00-968 Warsaw
3. Organizer may be contacted by e-mail: ot_conference@awf.edu.pl

§2. The Event

1. The Conference will be held in Warsaw, in the University of Physical Education in Warsaw, on October 27th, 2023.
2. The organizer will record the Event’s proceedings for documentation and promotional purposes, advertisement of the Event in the coming years, as well as the Organizer’s promotion. As a result of the recording procedure, personal images and oral statements of the Participants will be recorded. Participants taking part in the Event remotely, may be recorded and then reproduced for documentation, reporting, advertising and promotional purposes, in accordance with applicable laws. Entrance to the premises of the Event or joining the Event remotely by joining the meeting organized via a communication system chosen by the Organizer, is equivalent to the Participant agreeing to the recording, storage, processing and reproduction of the image of the Participant, recorded on the premises of the Event, by the Organizer.
3. Participants of the Event and all other persons staying on its premises are obliged to adhere to instructions appointed by the Organizer of the Event.

§3. Registration

1. Participation in the Conference is paid:
 - 3.1.1. registration fee for active participation PLN 240
 - 3.1.2. registration fee for participation in the lecture subsection (without the possibility of participation in the workshops): PLN 180
 - 3.1.3. registration fee for active participation for students: PLN 120
2. Condition of participation in the Conference is filing registration application, by sending a completed application form to the Organizer’s e-mail address and paying the registration fee.

§4. Active participation

1. Persons interested in presenting a paper or carrying out workshops during the Conference are obliged to make a submission

2. A submission should include:
 - 4.2.1. title of presentation or topic of workshop in Polish;
 - 4.2.2. title of presentation or topic of workshop in English;
 - 4.2.3. abstract in Polish.
3. Submissions should be sent via application form to the e-mail: ot_conference@awf.edu.pl or via electronic form.
4. Deadline for sending submissions is 15 June 2023
5. By sending the application form, the Participant agrees to the following Regulations.
6. The Organizer after familiarizing themselves with submitted materials reserves the possibility of deciding about qualifying the paper to be presented.
7. Papers for post-conference publication should include the full affiliation of authors: represented institution, e-mail address, biographical note.

§5. Organizer's liability

1. Refund of registration fee is possible in case of:
 - 5.1.1. cancellation of the Event,
 - 5.1.2. change of venue or date of the Event.
2. In the occurrence of these circumstances, the Participant is not entitled to compensation or indemnity except for the refund of registration fee.
3. Organizer reserves the right to amendments related to the course of the Event, for valid reasons and situations, for which they are not responsible, including, for these reasons, the right to amend the program without prior consultation and compensation.
4. Organizer may cancel the Event for valid reasons, in particular in case of a threat to safety of the Participants and other persons taking part in the Event
5. Organizer reserves the right to limit the number of persons on the Event.
6. Organizer is not liable for aftermath caused by force majeure. Force majeure shall be considered any occurrence that lies beyond the Organizer's control, that makes the fulfillment of obligations impossible, or that may be considered impossible due to the circumstances. Force majeure is in particular: weather conditions, malfunctions or disturbances of functioning of electricity, heat or lighting devices, calamities, natural disasters, warfare, states of emergency, epidemics or other acts of any governmental or local authorities as regards the formulation or changes in policies, laws and regulations affecting fulfillment of the obligations.

§6. The right to withdraw from the contract

1. In accordance with Article 38 item 12 of the Consumer Rights Act of 30 May 2014, the consumer is not entitled to the right to withdraw from the contract concluded outside of business premises or at a distance with regard to service agreements in the

field of services related to entertainment or cultural events, if the contract states the day or period of service provision.

§7. Closing provisions

1. Regulations are available:

7.1.1. in the Organizer's office,

7.1.2. on the website of the Event:

2. Complaints may be submitted in writing by registered letter to the Organizer's address or to the e-mail: ot_conference@awf.edu.pl within 14 days after the end of the Event. Organizer will examine the complaint within 14 days of receipt of the complaint.

3. Organizer also informs about the ODR platform: a platform for an internet system of dispute resolutions between consumers and entrepreneurs on the Union level (ODR platform) which is available on <http://ec.europa.eu/consumers/odr>. ODR platform is an interactive and multilingual website with a comprehensive service point for consumers and entrepreneurs striving for extrajudicial resolution of disputes concerning contractual obligations stipulated in internet sale agreements or service agreements.

4. Organizer reserves the right to amend these Regulations for valid reasons. Any amendments to the Regulations, including time-limits of the Event, will be promptly published on the website of the Event. The Organizer will also inform registered Participants of all amendments to these Regulations by e-mail. The amendments become effective within 14 days of their publication and sending of the message to the Participants. Participants who do not accept the new Regulations have the right to withdraw from the contract within 14 days of publication of the amendments.